

TRANSITION COMMITTEE MEETING

Byng Public School, Clearview Meadows Elementary School, Stayner Collegiate Institute
Tuesday, May 15, 2018
1:00 p.m.

MINUTES

The Byng Public School, Clearview Meadows Elementary School and Stayner Collegiate Institute (SCI) Transition Committee held their fourth meeting on Tuesday, May 15, 2018 at 1 p.m., at Stayner Collegiate Institute.

PRESENT:

Committee Members:

Byng Public School	Mae Senick, Principal Dave Richter, Teacher Linnea Donkers, Student Jaycee Gibson, Student	Clearview Meadows	Jacqueline Linton, Principal Kevin Goode, Teacher Amelia Dutka, Student Luke Lighthouse, Student
Stayner Collegiate	Mark Keating, Principal Kim Hand, Vice-principal Janice McLeod, Teacher Grace Baker, Student Evan Marriott, Student Brittany Michalchuk, Student		
Community Representative:	Christine Tjeerdsma		
Student Success Teacher:	Chris Chater		
<u>Administration:</u>	Jackie Kavanagh, Superintendent, Area 5 Rita England, Executive Assistant, Area 5 (Recorder)		
REGRETS:	Melanie Slade Morrison, Alysia White, Tori Collicutt, Matthew Laker, Sebrina Westbrooke		

Chairperson Mark Keating, Principal of Stayner Collegiate Institute (SCI) called the meeting to order at 1:15 p.m.

1. Welcome and Introduction

Principal Keating welcomed the transition committee members.

2. Committee Purpose

Principal Keating reviewed the 7-12 Transition Committee's statements of purpose.

-“Champion for a smooth and positive transition.”

-“We are here to support a smooth transition and learn details.”

-“Creating positive opportunities, recognize individual voices, while working together to shape a new school community.”

3. 7 to 12 Updates

a) Staffing

Principal Keating announced the new 7 – 12 elementary, Special Education Resource and FSL teachers for SCI for the 2018 - 2019 school year.

Additional updates will be released via the board website and emailed to SCI parents.

b) Bussing/Start Times

Superintendent Kavanagh and Principal Keating provided information on the implementation of the Safe Arrival Attendance Program for grade 7 and 8 students. With a potential additional .2 office staff, the Safe Arrival Program will be put into place similar to the elementary panel, with a morning and afternoon call to parents/guardians, if a student is not at school.

Elementary and secondary bussing will be shared. The Transportation Consortium has announced that SCI's school start time will be 8:20 a.m. Bussing information has been included in the "Frequently Asked Questions" on the SCI website. Families have received information directly from the Transportation Consortium.

c) Facilities

Jaqueline Linton, Principal, Clearview Meadows, explained that three portables at Clearview Meadows will be moved to the SCI site; however, both schools will have access to designated portables, as needed to accommodate students and programs.

Mae Senick, Principal, Byng Public School, posed a question on behalf of her School Council regarding cafeteria availability for all students. Principal Keating responded that presently the cafeteria is only used to 25 per cent capacity and there are other areas available in the school, such as tables in the foyer and classrooms. All students at SCI can be accommodated in SCI's cafeteria.

The committee discussed various topics including: peanut allergies; graduation, combination locks, pre-registration not required for 7 and 8s going to SCI. All of the above information will be added to the Frequently Asked Questions by Principal Keating.

4. School page on SCI Website/Communication

Principal Keating reported on the updates to the SCI school website page and explained that many new questions and answers had been posted on the website.

Principals Linton and Senick reported on communication tools used to communicate to the community, including: school twitter, website and electronic/school sign; Remind 101, Class Dojo, School Connects: voicemail and emails. The June report cards will also include an information sheet directing parents to the 7-12 link on the Stayner Collegiate Institute website where additional information and answers to many of their questions may be obtained <http://sta.scdsb.on.ca/about-us/grade-7-to-12-school>.

5. Transition Activities/Efforts to Date

Transition activities to date include: "Can You Feel It?" SMHDU workshop, Joint School Council meeting, Alphabet Game, Explore SCI, Wellness Walk, Triple P session, Parent Night, Day of Pink and a combined Byng Clearview Art Show, Special Education transition meetings with parents and visits by Principal Keating and other SCI staff to both Byng and Clearview grade 6 and 7 classrooms for Q and A sessions.

Principals Senick and Linton reported that a celebration involving both Byng and Clearview is being planned for grade 6 and 7 students.

Student Success teacher, Chris Chater reported on a follow-up transition survey to determine the effectiveness of transition activities for students and parents. Student Success teacher Chater provided an update to the committee and explained that Principal Keating and himself will be meeting with grade 6 and 7 students again to review any additional questions incoming students may have.

It was noted that the Speak Up grant was used to fund transportation for students participating in the transition activities (Byng students were bussed to SCI for the Alphabet Game). Students commented that they felt good about the tours of the school, meeting teachers and in particular, the Explore SCI activity.

Principal Keating reminded the committee that May 16, 2018 is Farmer's Day. All schools are involved in this reintroduction of an old tradition.

6. Input for Future Transition Activities

What will the first day look like? And New Ideas.

The committee discussed first day of school options, i.e. LINK crew members funneling grade 7 and 8s into the gym, kiss and ride, providing maps and tour of school; as well as lock practise.

It was noted that all SCI students will use the portables at SCI; and all students, depending on their programs, will use different areas and facilities of the school.

Principal Keating explained that he will incorporate the committee's suggestions to accommodate everyone's needs and the information will go home with report cards.

7. Round Table Discussion/Next Steps

Superintendent Kavanagh and Principal Keating offered ideas and suggestions to assist students to familiarize themselves with locks and the layout of their new school.

8. Closing Comments

Principal Keating handed out certificates to the committee members in recognition of their valuable contributions to the Grade 7 – 12 Transition Committee.

9. Adjournment

The final Transition Meeting adjourned at 2:15 p.m.